

NORTH WESTERN RAILWAY

Headquarter Office
Jaipur
Date: 20.05.2025

No. NWR/HQ/Safety/SD/12/25

Safety Drive No. 12/2025 (RB Safety Drive No. 04)

All PHODs - NWR

DRMs - AII, BKN, JP & JU

Sub: Drive no. 4 (FY 2025-26): Fifteen Days Drive for inspection of Relay Rooms.

Ref: Railway Board's letter no. 2025/Safety-1/3/5 dated 19.05.2025 (Copy enclosed).

In reference to above letter, a Safety Drive for 15 days is to be launched with effect from 20.05.25 to 03.06.25 for inspection of Relay Rooms by involving all officers from division and HQ. During the safety drive, officials of concerned departments should pay special emphasis on the following aspects: -

- i. Availability of Completion Plans.
- ii. Writing work on Cable Termination Racks (CTR) and Relay Racks (RR).
- iii. Proper fixing of Relays and cable dressing and lacing.
- iv. Working of Air Conditioners installed in Relay Rooms.
- v. Condition of Windows and Doors of Relay Rooms.
- vi. Proper working of Relay Room Door Opening Switch.
- vii. Condition of Relay Room Roof and Walls.

All Relay Rooms at Station, Level Crossing Gates and Auto Huts shall be covered under this drive. Officers of departments from HQ may also be involved. Effective follow-up actions must be taken on all deficiencies and irregularities noticed during the drive. Sr.DSOs to critically analyze the deficiencies noted during drive and ensure effective actions to address the deficiencies noted during drive.

Progress Report of the drive shall be forwarded to this office on daily basis by 9:00 am in the format as prescribed in Annexure A.

Annexure A

Status Report of Divisions for Drive No. 4 as on				
Div.	Total No. of Relay Rooms	No. of Relay Rooms inspected on previous day i.e.xx.05.2025	Total No. of Relay Rooms inspected till date	Total No. of deficiencies noticed

Inspections during drive should be filled in the following Google Sheet link:

https://docs.google.com/spreadsheets/d/1E911ABOLSF_maQbpVlokTcD299uB10bIXeXO_0ObQ3A/edit?usp=sharing


For PCSO/NWR

Copy to:- PCE, CAO/C, PCME, PCSTE, PCEE & PCOM

Secretary to GM for kind information of GM

Secretary to AGM for kind information of AGM

Sr. DSOs- AII, BKN, JP & JU- for necessary action and follow up.

भारत सरकार (GOVERNMENT OF INDIA)
रेल मंत्रालय (MINISTRY OF RAILWAYS)
रेलवे बोर्ड (RAILWAY BOARD)

क्र. 2025/संरक्षा-1/3/5

नई दिल्ली, दिनांक: 19.05.2025

महाप्रबंधक,
सभी क्षेत्रीय रेलवे, और
प्रबंध निदेशक, के.आर.सी.एल और डी.एफ.सी.सी.आई.एल.

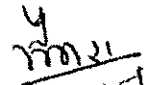
विषय: Drive no. 4 (FY 2025-26) : Fifteen Days Drive for inspection of Relay Rooms.

Zonal railways are requested to launch a 15 Days safety drive, starting from 20.05.2025, for inspection of Relay Rooms, giving special emphasis on the following aspects:-

- Availability of Completion Plans.
- Writing work on Cable Termination Racks (CTR) and Relay Racks (RR).
- Proper fixing of Relays and cable dressing and lacing.
- Working of Air Conditioners installed in Relay Rooms.
- Condition of Windows and Doors of Relay Rooms.
- Proper working of Relay Room Door Opening Switch.
- Condition of Relay Room Roof and Walls.

All Relay Rooms at Station, Level Crossing Gates and Auto Huts shall be covered under this drive. Officers of departments from HQ may also be involved. Effective follow-up actions must be taken on all deficiencies and irregularities noticed during the drive. PCSOs to critically analyze the deficiencies noted during drive and ensure effective actions to address the deficiencies noted during drive.

Progress Report of the drive shall be forwarded to the Board on daily basis by 9:00 am in the format as prescribed in *Annexure A*. The detailed record of the drive shall be maintained and kept ready by the Railways as the same may be asked by the Board whenever required. Apart from sending hard copy, the report should invariably be uploaded on SMDMS, both in PDF and DOC format and may also be e-mailed at edeesafety@gmail.com and safetyimp46@gmail.com.


(Ashok Kumar Nakra)
अशोक कुमार नाकरा
Executive Director/EE/Safety
कार्यकारी निदेशक/ई.ई./संरक्षा

Annexure A

Status Report of Zonal Railways for Drive No. 4 as on _____				
Div.	Total No. of Relay Rooms	No. of Relay Rooms inspected on previous day i.e. xx.05.2025	Total No of Relay Rooms inspected till date	Total No. of deficiencies noticed

24
mm/1
19/5/25